



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

To: School Health & Nutrition Program Sponsors

From: Mila Makal, Finance Administrative Services Officer
Arizona Department of Education, Health & Nutrition Services

Date: September 21, 2006

RE: CNP Web-Common Logon Access

As a result of an internal audit on common logon accounts, ADE issued Memorandum CN #27-06 on January 25, 2005 and Memorandum CN #40-06 on March 27, 2006. This letter serves as a reminder that all users who have not completed the Computer Track training course will be immediately disabled as of October 1, 2006. The deadline for attending training and submitting information is September 30, 2006. You may obtain a CNP Web/Common Logon Security Agreement form and register for training online at <https://www.ade.az.gov/onlineregistration/>. A copy of your CNP Web, Common Logon form and a copy of your Computer Track certificate can be fax to (602) 542-1531, Attn: Tina Rangel.

Thank you for your cooperation.